



CALL FOR APPLICATIONS FOR ASSISTANT PROFESSOR (*PROFESSOR LECTOR*) POSITIONS UNDER THE SERRA HÜNTER PROGRAMME

1. General regulations

1.1 This call for applications pertains to the selection of teaching and research staff under the Serra Hünter Programme.

1.2 This call for applications is governed in all aspects by the provisions of Organic Law 2/2023 of 22 March on universities; Law 1/2003, of 19 February, on Catalan universities; the University of Barcelona Statute and, in particular, the Agreement of the Government of Catalonia, of 16 May 2017, approving the implementation of the Serra Hünter Programme for the period 2016-2020 and stating its specific characteristics, which have since been extended; by the agreement between the Government of Catalonia, through the Catalan Ministry of Research and Universities, and the Catalan public universities concerning the implementation of the Jaume Serra Hünter Programme for contracted teaching staff for 2022-2023; the Agreement of the Inter-University Council, of 5 October 2023, on the recruitment of teaching and research staff at Catalan public universities during 2023, which modifies the Agreement with the Board of the Inter-University Council, of 16 December 2022, and any other applicable legislation.

It is also subject to the provisions of Law 39/2015, of 1 October, on common administrative procedures for public administrations; Law 40/2015, of 1 October, on the legal framework of the Spanish public sector, Royal Legislative Decree 5/2015, of 30 October, which approves the revised text of the Law on the Basic Statute for Public Sector Employment; the applicable labour regulations, regulations on transparency and electronic media, and other applicable regulations.

1.3 The list of vacant contract positions is made public with the call for applications.

Contracts formalized with successful candidates shall be for temporary full-time contract positions, and a duration of 6 years.

1.4 For the purpose of this call for applications and any administrative appeals pertaining hereto, the periods of inactivity listed in the academic calendar available from the University's E-Office (<https://seu.ub.edu/calendariPublic/show>) are not considered working days. The processing deadline for the call for applications is set at six months.

The University may, at any time, amend any factual or numerical errors identified in the procedure or reported by third parties.

1.5 Amb la publicació al DOGC —o, si escau d'acord amb aquestes bases, a la seu electrònica de la UB— es considera realitzada la notificació a les persones interessades d'acord amb el que disposen els articles 45 i 46 de la Llei 39/2015, d'1 d'octubre, del procediment administratiu comú de les administracions públiques, sens perjudici que se'n pugui fer difusió addicional a https://seu.ub.edu/index.gsp?lang=ca_ES o en altres taulers de la UB.

1.6 If the administrative procedure takes place online, all the notifications planned for this call shall be made through the UB's E-Office and the provisions shall apply that are described in the [REGULATORY INSTRUCTIONS FOR REMOTE TEACHING STAFF SELECTION PROCEDURES](#), approved by the Teaching Committee delegated by the Governing Council on 4 June 2020, in all aspects that do not contradict these conditions.

2. Requirements

This call for applications is open to candidates of any nationality. In order to take part in the competitive selection process, applicants must, on the closing date for the submission of applications, comply with the general requirements stipulated in Royal Decree 5/2015, of 30 October, approving the revised text of the Basic Statute for Public Sector Employment, and in particular the following:



2.1 General requirements:

- a) Candidates must not have been disqualified in a disciplinary ruling from the exercise of public or constitutional functions or be permanently or temporarily barred through a legal ruling from the exercise of public function, civil service employment or, in the case of university-contracted staff, the exercise of functions similar to those corresponding to the position from which they have been barred. Non-Spanish nationals must not have been barred or otherwise removed from the exercise of public functions in their country of origin or disqualified in a disciplinary ruling or equivalent procedure from accessing public employment. This must be confirmed in a sworn statement submitted with the application.
- b) Candidates must not be subject to legal grounds for incapacity, according to current legislation.
- c) Candidates must be at least 16 years of age and may not exceed the maximum age for compulsory retirement
- d) Candidates must have the functional capacity required to carry out the tasks specific to an assistant professor position in that they do not have any illness or physical or psychological limitation that might impede the performance of the duties required for the positions being filled.
- e) Candidates of all nationalities are eligible to participate. However, non-EU foreign citizens and persons who cannot be included in the scope of application of international treaties signed by the European Union and ratified by Spain must have a work and residence permit before formalizing an employment contract.
- f) Candidates must not be ineligible for any reason, in accordance with the provisions of Law 53/1984, of 26 December, on incompatibilities of personnel at the service of public administrations.

2.2 Specific requirements:

- a) Candidates must hold a doctoral degree. Degrees not issued by a Spanish state university or recognized in Spain must be approved as equivalent to official degrees in Spain before an employment contract can be signed.
- b) Preference will be given to candidates who have received the positive assessment report issued by the Catalan University Quality Assurance Agency (AQU) for access to the position of assistant professor (professor lector) or the report issued by the National Agency for Quality Assessment and Accreditation (ANECA) for access to the position of assistant professor (professor ajudant doctor) or its equivalent.
However, in accordance with the agreements that govern this call for applications, the selected applicant will join the Serra Hünter Programme only if they hold the positive assessment report issued by AQU Catalunya required to access the category of assistant professor (*professor lector*).
- b) In accordance with the provisions of paragraph 1.3, candidates must not have held previous contracts as an assistant professor (*lector* or *ajudant*) that preclude the formalization of the initial contract.
- c) Candidates must provide evidence of Catalan language proficiency in accordance with the provisions made in Decree 128/2010, of 14 September, and the Plan to strengthen the Catalan language in the university and research system of Catalonia, either by submitting the official Catalan proficiency certificate or a recognized equivalent as defined in the applicable regulations. In exceptional circumstances, candidates who are not from Catalan-speaking areas and cannot provide official certification of Catalan language skills may request exemption from this requirement subject to the following conditions. The exemption must be expressly authorized by the Rector.
Once the exemption has been authorized, those candidates who are able to teach in Spanish and have not provided accreditation of a third language will have six months to demonstrate a passive understanding of Catalan and a maximum of two years in which to attain certification of proficiency in Catalan. The University will provide the necessary resources to enable these candidates to attain the required language skills during this period.
Candidates who can only provide evidence of sufficient language competence for teaching in a third language and whose contractual obligations are limited to this language may only carry out



academic and research tasks in their third language. This does not replace the obligation to provide evidence of Catalan and Spanish knowledge, as established in the previous paragraph.

d) Candidates from outside Spain must demonstrate a suitable level of Spanish language competence, notwithstanding the provisions made in the previous section. Candidates may be asked to take specific tests for this purpose, unless the selection tests involve demonstrating a good command of this language. Once their level of Spanish has been verified, candidates will be subject to the conditions established in section (e).

The University must guarantee the necessary standards of Catalan and Spanish language skills for university teaching and research. Candidates who cannot provide evidence of sufficient competence may be excluded from the selection process.

3. Applications

3.1 Candidates can apply to take part in this selection process using the form available at <https://seu.ub.edu/index.gsp?lang=en>. Once signed, applications will be submitted to the general affairs offices of the administration at the corresponding faculty and to the Area for Organization and Human Resources (Academic Staff) within 20 working days from the day after publication of the call for applications in the Official Bulletin of the Government of Catalonia.

By submitting an application, candidates accept without condition the terms established in this document.

3.2 Applications must be submitted by the established deadline via one of the following procedures:

a) In person at the registry office in the Pavelló Rosa, located in the Recinte de la Maternitat (Travessera de les Corts, 131-159, 08028 Barcelona) or at any of the registry offices included in the document *List and opening hours of general registry offices of the University of Barcelona*, which can be viewed at <http://www.ub.edu/registre/ca/horari.html>.

b) Electronically by means of a standard submission form: <https://www.ub.edu/eadministracio/IG.html>. Note that with this means of submission attachments cannot exceed an established size limit. If it is not possible to attach all necessary documents, these will have to be submitted by registered post as described in point (c), below.

c) By registered post. In this case it will be necessary to use the administrative registered post procedure (also known as the open envelope procedure because the postal employee stamps the date of dispatch on the sent document before sealing the envelope).

d) By any of the means established in Article 38.4 of Law 30/1992, of 26 November, on the legal regime of the public sector and common administrative procedures, in accordance with the transitional provisions of Law 39/2015, of 1 October (LPACAP).

In the event that the application is submitted by one of the alternative means to the University's online or in-person registries (points (a) and (b)), the applicant should retain a full copy with the date and official stamp of submission to the registry, and send a copy by email to the address personal.academic.concursos@ub.edu within the same application submission period.

3.3 Full information and the application form can be found in the University of Barcelona's E-Office and on the UB website <https://seu.ub.edu/index.gsp?lang=en>.

3.4 Within the same application period, applicants must submit:

- a) A copy of their Spanish identity card (DNI) or passport or, for foreign applicants, a copy of their Spanish residency document (NIE) or identity card.
- b) Photocopy of the doctoral degree certificate, or confirmation of the request for its issue.
- c) Certificate of Catalan language proficiency (level C) issued by the Catalan government or equivalent certification.



Candidates must submit by the stated deadline the required documentation described in this paragraph 3.4 in PDF format by email to the address personal.academic.concursos@ub.edu. Candidates may also choose to submit hard copies of their documentation to the General Registry. In this case, the documents sent in PDF format must be printed out for submission.

If the candidate is successful, to finalize the contract they must send the University certified copies of the documents proving that they meet the requirements.

3.5 The Selection Committee assesses candidates on the basis of their stated merits. To this end, within the same application submission period, applicants must also submit the documentation listed in paragraph 3.5 of this call for applications.

Candidates must therefore submit the following documents to personal.academic.concursos@ub.edu in PDF format:

- a) Full curriculum vitae, in any format.
- b) A list of the candidate's five most significant academic achievements (articles, books, patents, etc.), using the template provided at:
[Five most significant academic achievements](#)
- c) A brief description of the candidate's teaching experience (no more than one page), using the template provided at:
[A brief description of the candidate's teaching experience](#)
- d) A brief outline of the candidate's teaching and research interests, indicating their relevance to the area covered by the contract of employment for the next five years. This document should be no more than six pages in length and must be completed using the template provided at:
[A brief statement of the candidate's teaching and research interests](#)

Given the nature of the Serra Hünter Programme and the composition of the selection committees, it is recommended that the documentation in sections (a), (b), (c) and (d) be submitted in English. Candidates may nonetheless choose to submit their documentation in Catalan or Spanish.

Candidates may also submit hard copies of their documentation to the General Registry. In this case, the documents sent in PDF format must be printed out for submission.

3.6 Failure to submit the documents indicated in paragraphs 3.4. and 3.5 by the same deadline as the application, notwithstanding the deadline for amendments described in paragraph 4.2, may lead to exclusion from the selection process.

By submitting the documents stipulated above, candidates declare that all of the information provided is truthful to the best of their knowledge. The University of Barcelona may, however, request copies and/or originals of documents attesting to any of the merits stated in the application.

3.7 In accordance with current regulations, submitting an application denotes the applicant's consent to the processing of any personal data necessary for the completion of the procedures related to the selection process, as well as their authorization to receive electronic notifications whenever necessary by means of the email address and mobile phone number provided.

4. Admission of candidates

Once the application period has closed, and within a period of one month, the Vice-Rector assigned to the Rector and for Teaching and Research Staff, acting with the authorization of the Rector, will issue a ruling approving the provisional list of candidates admitted to and excluded from the selection process, indicating names and surnames, together with the grounds for exclusion in each case. This resolution is published in the UB's E-Office at <https://seu.ub.edu/> and may also be announced via other channels.

4.1 Candidates who wish to rectify an error or omission that led to their exclusion or who need to submit outstanding documentation should notify the Rector in writing and submit all supporting



documentation to the UB's General Registry within ten days from the day after the ruling on admission is announced.

Only those merits and requirements that have been duly certified by the deadline for applications will be considered in evaluating each candidate.

4.2 Candidates who are unable to amend or rectify the error or omission or submit the outstanding documentation within this period will be permanently excluded from the contest.

4.3 Complaints or appeals submitted in relation to the provisional list of candidates will be resolved by means of the publication of the definitive list.

To this end, within twenty days of the end of the period set for the submission of amendments, the Vice-Rector for Teaching and Research Staff, by delegation of the Rector, will issue a ruling approving the definitive list of applicants admitted to and excluded from the selection process, indicating the applicable appeals process. This ruling will be announced via the UB's E-Office. Additional notification may be given at <https://seu.ub.edu/index.gsp?lang=en> or on other UB noticeboards.

Contentious administrative proceedings may be opened against this ruling, which exhausts administrative remedies, independently of its immediate enforceability, pursuant to Article 8 of Law 29/1998, of 13 July, on contentious administrative jurisdiction, within two months starting from the day after notification of the ruling is published in the University of Barcelona's E-Office, as provided for in Article 46 of Law 29/1998. The interested party may also choose to present an appeal of reversal directly to the body in question, in which case the appeal must be lodged within one month from the day after notification of the decision is given. In this case, contentious administrative proceedings may not be opened until the appeal for reversal has been addressed in an express or presumptive ruling, in accordance with the provisions of articles 123 et seq. of Law 39/2015, of 1 October, on common administrative procedure in public administrations. Interested parties may also lodge any other type of appeal they deem appropriate.

4.4 Candidates who wish to withdraw from the selection process must notify the Rector of the University of Barcelona in writing.

5. Selection Committee

5.1 Selection committees are formed in accordance with the conditions laid down in the applicable Serra Húnter Programme collaboration agreements, signed between the Catalan Ministry of Business and Knowledge and the public universities of Catalonia, and any addenda thereto.

5.2 A full list of Selection Committee members is provided in an appendix to the resolution of the call for applications.

5.3 All matters pertaining to the internal mechanisms of the Committee that are not specifically regulated by the terms of this call for applications are subject to the provisions made in Law 26/2010, of 3 August, on the legal framework and administration procedure of public administrations in Catalonia.

5.4 Selection committees must comply with the conditions established in this document, which serves as the legal basis for the selection process.

5.5 Members of the Selection Committee are subject to the criteria on abstention and recusal set out in articles 23 and 24 of Law 40/2015, of 1 October, on the legal framework of the Spanish public sector. Prospective members who are affected by any of these criteria must abstain from serving on the Selection Committee and state the reasons for their withdrawal.

Appointed members must declare any possible conflicts of interest, taking into account the applicable regulations, and may be required to withdraw if certain circumstances apply.



They will be required to withdraw if any of the following circumstances apply:

- a) They have been co-author of a publication or patent in the last six years.
- b) They have had a contractual relationship with or been principal investigator of a research project carried out with the candidate.
- c) They are currently supervising the candidate's doctoral thesis or did so in the last six years.

5.6 Members of the Selection Committee must treat as confidential all information to which they have access in the exercise of their functions, including personal data and any other information specifically pertaining to identified or identifiable natural persons.

5.7 The Selection Committee publishes all announcements via the UB's E-Office and may also use the institutional web page <https://seu.ub.edu/index.gsp?lang=en> or other UB noticeboards. The Committee forwards all notifications to the Academic Staff service, which is responsible for advertising the positions offered.

All of the Selection Committee's notices and announcements must be approved by all members and signed to this effect by the Secretary, and must detail the applicable appeals procedure in each case.

5.8 For the purposes of general communication and specific notifications, the Selection Committee will be based at the University of Barcelona's Academic Staff service (Pavelló Rosa, Travesserade les Corts, 131-159, 08028, Barcelona).

6 Constitution of the committee and determination of specific criteria

6.1 The Secretary will agree a date for the constitution of the Selection Committee with the Chair and the other Committee members (and, if applicable, their substitutes).

Once agreed, the date is made public with the signature of the Secretary in the UB's E-Office, in accordance with the terms established in paragraph 5.7.

6.2 Constitution of the Selection Committee will be formalized online within two months of publication of the final admission list.

If the Selection Committee is constituted online, all members must attend – represented by their substitutes if they are unable to do so – and proof of attendance must be provided to the satisfaction of the Vice-Rector assigned to the Rector and for Teaching and Research Staff, acting with the authorization of the Rector.

If the Committee cannot be formed within the stated period, the President may request an extension of one month, stating the reasons for the delay. A final decision will be taken by the Vice-Rector for Teaching and Research Staff, acting with the authorization of the Rector.

6.3 The record of constitution of the Selection Committee must include the specific criteria and their percentage weightings (assessment scale) for both the first and second phases of the selection process.

6.4 The scales are established based on internationally recognized and applied assessment criteria for advanced academic achievements and professional careers, especially considering:

- . high-impact scientific and technical publications,
- . the award of competitive research funding,
- . the quality and accreditation of the candidate's teaching experience,
- . involvement in knowledge transfer activities,
- . intellectual property rights and patents registered by the candidate,
- . leadership skills,
- . involvement in mobility programmes, international visibility, and



. other notable academic and professional achievements.

In accordance with Article 153 of the University of Barcelona Statutes, the Selection Committee must take into account the specific disciplinary skills and the teaching and research abilities of each candidate and the degree to which these skills and abilities match the University's teaching and research priorities.

6.5 The weightings must indicate the minimum score required pass the assessment in each phase, notwithstanding the provisions in paragraph 6.8.1 on the shortlist in the first phase.

6.6 The secretary of the Selection Committee must submit to the Academic Staff service the report on the constitution of the committee, including the agreed criteria, signed in accordance with the provisions of the [REGULATORY INSTRUCTIONS FOR REMOTE TEACHING STAFF SELECTION PROCEDURES](#).

Once the Committee has sent the Academic Staff service the signed report on its constitution, the agreement on the criteria adopted by the Committee will be signed by the Secretary and published in the UB's E-Office, as established in paragraph 5.7.

The provisions of Article 112 of Law 39/2015, of 1 October, on common administrative procedure in public administrations, are applicable in the event of any opposition and, as a procedural act, such opposition does not exhaust administrative remedies. If, based on the merits of the case, the decision is directly or indirectly reached that it is impossible to continue the procedure due to indefensible actions or irreparable damage to legitimate rights and interests, the interested parties may lodge an appeal with the Rector within one month from the day following the publication of said decision, in accordance with the provisions of articles 121 and 122 of the aforementioned law.

6.7 Once the Selection Committee has been formally constituted and the agreement on the specific criteria published, the committee receives all the documents provided by the admitted candidates.

6.8 The selection procedure consists of two phases:

6.8.1 The first phase consists of the study and appraisal of the specific merits presented by each candidate in the documents submitted with the application in accordance with the published criteria and scale.

This phase is eliminatory. Candidates who do not attain the minimum pass score are excluded from the procedure. Candidates are not required to attend. Meetings of the Selection Committee will be by video conference.

Given the specific nature of the knowledge area and objectives covered by the Serra Húnter Programme, the Secretary may ask candidates to provide translations of their documentation into English or other languages if the academic field is related to other foreign languages.

Within twenty calendar days of the constitution of the Selection Committee, each member will submit to the secretary their initial, approximate individual assessment of each of the candidates, thus establishing a shortlist of candidates who have passed the first phase of selection. The prioritized proposal and the individual reports will be signed and transmitted by e-mail to the Secretary, who will attach them to the resolution of the competition.

On the basis of the shortlists drawn up by each member and in an additional provisional period of ten calendar days, the Committee will issue a joint decision on which candidates have passed this phase, which must be signed by each committee member. Each report indicates the score awarded by the Selection Committee for each of the specific criteria, with the corresponding reasoning.



Notwithstanding the minimum score established in the scale approved by the Selection Committee, a shortlist may be proposed when the number of candidates is too large to carry out the selection test for the second phase in a reasonable time. A shortlist is only required when more than four candidates are being considered and at least two will continue to the second phase of the selection process, except when the Selection Committee is unanimously satisfied and can provide detailed justification that only one of the candidates matches the profile of the position offered, in which case the reasons for the exclusion of the other candidates must also be given.

Should the committee decide that none of the candidates is qualified to fill the position, it will propose leaving the position unfilled. This decision must be justified as described in the previous paragraph, and processed in accordance with the content of the previous paragraphs. This decision can be opposed through an appeal procedure against the contract award proposal.

The Secretary of the Selection Committee must submit the minutes of the first phase of the selection process to the Academic Staff service, including all signed individual reports received by email from the Committee members, as well as the joint report for each candidate and the approved shortlist of candidates for the second phase of the selection process. The signed documentation will be sent to the Academic Staff service as established in the [REGULATORY INSTRUCTIONS FOR REMOTE TEACHING STAFF SELECTION PROCEDURES](#).

Once the Selection Committee has given the duly signed documentation of the minutes of the first phase to the Academic Staff service, its decision will be made public, including the people who passed the phase, the total scores obtained, as well as the people who did not pass.

This decision will be signed by the Secretary and published in the UB's E-Office, as established in paragraph 5.7.

The provisions of Article 112 of Law 39/2015, of 1 October, on common administrative procedure in public administrations are applicable in the event of any opposition and, as a procedural act, such opposition does not exhaust administrative remedies. If, based on the merits of the case, the decision is directly or indirectly reached that it is impossible to continue the procedure due to indefensible actions or irreparable damage to legitimate rights and interests, the interested parties may lodge an appeal with the Rector within one month from the day following the publication of said decision, in accordance with the provisions of articles 121 and 122 of the aforementioned law

6.8.2 The second phase consists of a selection test to be taken by the shortlisted candidates. The test is carried out in accordance with the [REGULATORY INSTRUCTIONS FOR REMOTE TEACHING STAFF SELECTION PROCEDURES](#).

Within ten calendar days of the announcement of results for the first phase, the Committee will formally announce the call and schedule for the selection test via the E-Office. The notice must be signed by the Secretary and posted at least three weeks in advance of the test. The notice must indicate the location (online, where applicable), date and time of the test. Candidates will appear in the order established by the Catalan Government in Resolution PDA/3346/2020, of 17 December, which announces the results of a public draw to determine the order of presentation of candidates in selection processes in 2021.

In the call, the Committee may require applicants to provide the documentation certifying the merits stated in the CV, which should be submitted in electronic format where possible.

Candidates who do not arrive at their allotted time will be called again fifteen minutes later. If a candidate does not attend they will be considered to have withdrawn and will be excluded from the selection process, unless their absence can be justified on grounds of force majeure, in which case the Selection Committee



will assign a new date and public notice will be given.

The test is organized as a public session. Each candidate will give a brief personal presentation followed by a detailed talk on the subject of their choice related to the specific profile of the assistant professor position offered. The session should last no more than one hour and thirty minutes.

The Committee may then ask the candidate any questions it deems appropriate, which may pertain to merits indicated in the candidate's CV, to the candidate's talk, or to any other aspect of the position offered and the work that it will entail.

In keeping with the specific characteristics of the area of knowledge and the objectives of the Serra Hünter Programme, the test may be carried out in English.

Contract award proposal

Once the selection test has been completed, the Selection Committee will draw up a joint report for each candidate which justifies the Committee's assessment and includes the scores awarded for each specific criterion.

The Selection Committee agrees the shortlist of candidates who have passed the second phase, and therefore the selection process, according to the minimum score established in the specific published criteria, and will draw up a proposal of employment for the highest-placed candidate. All of the members of the Selection Committee will sign the aforementioned documentation.

If none of the candidates pass the second phase, the Selection Committee will propose that the competitive selection process be declared null.

Once the Selection Committee has sent the duly signed documentation to the Academic Staff service, it will publish the prioritized list of candidates who have passed the selection process (along with their scores) and the proposal for the successful candidate in the UB's E-Office. This decision will be signed by the Secretary and published in the UB's E-Office, as established in paragraph 5.7.

Interested parties may file an appeal with the Rector in opposition to the Committee's decision within a period of one month from the day following its publication. Such appeals do not exhaust administrative remedies in accordance with articles 112, 121, 122 of Law 39/2015, of 1 October, on the common administrative procedure in public administrations.

7 Resolution of the call for applications

The award proposal issued by the Selection Committee will be published in the UB's E-Office no later than six months after the publication of the call for applications. However, this deadline may be extended with the authorization of the Rector.

8 Processing of appeals

8.1 Appeals lodged in opposition to the award proposal, as well as those brought against the publication of the result of the first phase of the selection process, will be admitted for processing by the Rector, if appropriate, and will be the subject of a mandatory report by the Appeals Committee prior to its resolution.

Once an appeal is received by the Rector, a copy will be sent to all remaining candidates in an email containing the request, and a period of two working days will be granted from the date of the email notification for the submission of allegations. In addition, the Rector or the Appeals Committee may request the issue of a complementary report from the Selection Committee by the same deadline.



The University of Barcelona's Appeals Committee examines the appeal and prepares a report-proposal for consideration by the Rector, who will issue a final ruling within a period of three months.

8.2 Candidates may exercise their right to access the minutes of the selection process, provided that they have the status of interested parties, by writing to the Vice-Rector's Office for Teaching and Research Staff, at the Academic Staff service. This right will be granted on the basis of an assessment of the candidate's status and the point during the procedure at which the request is made. The approved fees for transparency matters will be applied when appropriate.

8.3 Under the same conditions, the right to access the rest of the documentation related to the call for applications will be made effective, in accordance with the provisions of Article 26 of Law 26/2019, of August, on the legal and procedural regime of the public administrations of Catalonia. The documents submitted by applicants should not contain information that is unnecessary for the intended purpose or that requires special protection.

9 Formalization of the contract

9.1 The winning candidate must submit original copies (or certified copies) of the following documentation to the UB's General Registry within two months of public announcement of the contract award proposal via the E-Office:

- a) Affidavits declaring compliance with the requirements in paragraph 2.1(a), (b) and (d).
- b) If required because of the candidate's nationality, a work or residency permit.
- c) Declaration by the candidate that they are not in breach of regulations on incompatibilities in public sector employment or that they intend to exercise the option provided for in Article 10 of Law 53/1984, of 26 December, on conflicts of interest in the provision of services to the public administrations.
- d) Original copy of the doctoral degree certificate, officially recognized or validated, as required, in accordance with the conditions stated in paragraph 2.2(a)

Any other required documentation as well as that requested by the Academic Staff service in accordance with this call for applications and applicable regulations.

If a candidate cannot submit a work permit or the validation/recognition of a degree by the established deadline, an extension of up to four months can be requested for these purposes.

9.2 If the winning candidate is unable to submit the required documentation in the period established by the University, notwithstanding duly justified and verified instances of force majeure, if they do not meet the stated requirements, or if they reject the position, the Vice-Rector assigned to the Rector and for Teaching and Research Staff will announce that the contract award is revoked and a new award proposal will be issued on the basis of the shortlist approved by the Selection Committee.

9.3 Contracts with the University of Barcelona must be signed within six months of publication of the resolution of this call for applications, unless otherwise agreed between the two parties. This deadline may be extended by mutual agreement.

9.4 The conditions of contracts signed with winning candidates will comply with the terms established in this call for applications, with the relevant provisions made in law, and with the following specific clauses applicable to the Serra Húnter Programme:

- . *The winning candidate will be evaluated specifically on the basis of their academic merits, under the terms established in the Serra Húnter Programme.*
- . *The contracted candidate must submit an annual summary of up to two pages describing the most relevant aspects of their CV, which they authorize for publication on the Serra Húnter website.*
- . *The contracted candidate must clearly sign all their published academic and scientific output as "professor/a Serra Húnter" (Catalan), "Serra Húnter Fellow" (English) or "profesor/a Serra Húnter" (Spanish), as applicable.*



. If, for whatever reason, the winning candidate is no longer covered by the terms of the Serra Húnter Programme, these designations may not be used and the above clauses will no longer apply.

. The winning candidate authorizes the UB to transfer their data to the Serra Húnter Programme, in accordance with current regulations on the protection of personal data.

10 Appeals

10.1 Rulings issued by the Rector or the Vice-Rector assigned to the Rector and for Teaching and Research Staff pertaining to the opening of the call for applications, the applicable regulations and the final lists of candidates admitted to the selection process are final and cannot be contested by standard administrative procedure. If an interested party wishes to contest any such ruling, irrespective of the immediacy of its execution, they may choose to open contentious administrative proceedings through the Catalan High Court. Proceedings must be opened within two months from the day after the ruling in question is issued.

Interested parties may also choose to present an appeal of reversal directly to the body in question, in which case any appeal must be lodged within one month from the day after the ruling is issued. In this case, contentious administrative proceedings may not be opened until the appeal for reversal has been addressed in an express or presumptive ruling, in accordance with the provisions of articles 123 et seq. of Law 39/2015, of 1 October, on common administrative procedure in public administrations.

10.2 The actions and rulings of the Selection Committee may be contested by standard administrative procedure. If an interested party wishes to do so, they may lodge an appeal with the Rector, within a period of one month from the day after the ruling in question is issued, under the terms established in articles 112, 121 and 122 of Law 39/2015, of 1 October, on common administrative procedure in public administrations.

Following admission of the appeal to due process, the University of Barcelona's Appeals Committee produces a report-proposal on the procedural validity of the ruling, verifying due observance of the principles of equality, merit and teaching and research competence in the consideration of candidate applications and confirming the suitability of the winning candidate for the profile of the position awarded. The Rector will rule on the appeal on the basis of the report-proposal received from the Appeals Committee.

11 Right to information pertaining to the processing of personal data

11.1 Personal data are processed under the authority of the General Secretary's Office of the University of Barcelona, with the postal address Gran Via de les Corts Catalanes, 585, 08007 Barcelona and the email address secretaria.general@ub.edu.

11.2 The data are processed for the purpose of managing the call for applications.

11.3 The lawful basis for the processing of personal data is compliance with a mission carried out in the public interest, as provided for in Organic Law 2/2023, of 2 March, on the University System; Law 1/2003, of 19 February, on Catalan universities; Royal Legislative Decree 5/2015, of 30 October, approving the consolidated text of the Law on the basic statute of public employees; Royal Legislative Decree 2/2015, of 23 October, passing the amended text of the law on the Statute of Workers' Rights. In the case of special categories of data (information related to the degree of disability), the lawful basis is the consent of the interested party. This consent can be withdrawn at any time, without retroactive effects, giving due consideration to the consequences arising from this withdrawal.

11.4 The data will be stored during the period required to fulfil the purpose for which they were collected and to determine any possible responsibilities deriving therefrom.

11.5 The data recipient is the University itself, and, if available, the data controllers.



11.6 Visitors to the UB website may be able to see certain personal data as a consequence of the publication of necessary documents in accordance with the above-mentioned regulations and these conditions. Data will not be disclosed to third parties unless there is a legal obligation to do so. In such cases, only the pertinent data will be sent.

11.7 Data subjects may access their data and exercise their rights of rectification, erasure, objection, restriction and data portability by sending written notice to the General Secretary's Office of the University of Barcelona by ordinary mail (Gran Via de les Corts Catalanes, 585, 08007 Barcelona) or by e-mail (secretaria.general@ub.edu). A photocopy of the Spanish identity document (DNI/NIE) or other valid form of ID must be attached.

11.8 Candidates who consider that their rights have not been given appropriate consideration may contact the University of Barcelona Data Protection Officer by post (Gran Via de les Corts Catalanes, 585, 08007 Barcelona) or e-mail (protecciodedades@ub).

11.9 Complaints may also be filed with the Catalan Data Protection Authority.

11.10 By submitting an application, the applicant declares that they have read this right to information and, should they provide any data on third parties, undertakes to provide those third parties with the content of this condition.